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| **國立彰化師範大學附屬高級工業職業進修部教師請假課程處理會簽章** | | | | | | | | | | | | | | | | | | | |
| 請差假 教師 | | | 請差假 日期 | | 年 月 日起至 年 月 日止 | | | | | | | 假別 | | | | | | | |
| （簽章） | | | 事由 | |  | | | | | | | 公差 | | 公假 | 婚娩 | 事假 | | 病假 | 休假 |
|  | |  |  |  | |  |  |
| 處  理  別 | 調 |  | |  | | |  | |  |  | | |  | | | |  | | |
| 代 |  | |  | | |  | |  |  | | |  | | | |  | | |
| 補 |  | |  | | |  | |  |  | | |  | | | |  | | |
| 月  日 | |  | |  | | |  | |  |  | | |  | | | |  | | |
| 星期 | |  | |  | | |  | |  |  | | |  | | | |  | | |
| 班級 | |  | |  | | |  | |  |  | | |  | | | |  | | |
| 節次 | |  | |  | | |  | |  |  | | |  | | | |  | | |
| 科目 | |  | |  | | |  | |  |  | | |  | | | |  | | |
| 處理情形（調、補課） | 月  日 |  | |  | | |  | |  |  | | |  | | | |  | | |
| 星期 |  | |  | | |  | |  |  | | |  | | | |  | | |
| 節次 |  | |  | | |  | |  |  | | |  | | | |  | | |
| 科目 |  | |  | | |  | |  |  | | |  | | | |  | | |
| 調代課  教師姓名  （簽章） | |  | |  | | |  | |  |  | | |  | | | |  | | |
| （請勾選）  經費處理別 | 基本鐘點  學校支付 |  | |  | | |  | |  |  | | |  | | | |  | | |
| 兼課鐘點  扣除核發 |  | |  | | |  | |  |  | | |  | | | |  | | |
| 代課鐘點  自行支付 |  | |  | | |  | |  |  | | |  | | | |  | | |
| 應核發代課鐘點  合計 | |  | |  | | |  | |  |  | | |  | | | |  | | |
| 登記 | |  | | | | 校務主任 | |  | | | 校 長 | | |  | | | | | |
| 教學組長 | |  | | | | 人事主任 | |  | | |
|  | |  | | | | 主計主任 | |  | | |